

PRE-QUALIFICATION DATA

**For Financial Years 2023-2024, 2024-2025 and 2025-2026
(for NIO and NIO's PSDP Projects)**

Documents

- NTS/ I TAX/SST Registration.
- Financial Standing.
- Head Office Address Contacts.

i. Air Travel Agency:

Services required for NIO:

NIO required services for Air Travel Agency / firm reservation for air traveling from domestic travel and International travel.

- The Firm / Travel Agency should be registered with IATA and Income Tax and having Government Registration number.
- This Firm / Travel Agency provide services from more than five years.
- Services provided to NIO earlier with good serviced record will be preferred.

ii. **Termite Proofing / Fumigation / Water Tank Cleaning:**

Service work required in NIO:

The firm may assign or task will provide to fumigation works in NIO building from ground floor to third floor. Also termite proofing fumigation work in the Laboratories, wooden furniture and fixture works and Water Tank Cleaning.

Following work services also required:

- Categories of Termite.
- Under-ground and Overhead water tank cleaning.
- Insect killer pest's fumigation services.
- Garden spray for pests.

Requirements for registration of firm:

The firm applied for the Termite Proofing / Fumigation should be registered Income Tax (having NTN Number), SST Registration and GST Registration.

Detail of previous clients service provided by the firm.

iii. **Repair & Maintenance of Office Building / Furniture and Fixture, Electrical Works & Services:**

Services of work required in NIO:

The firm be able to provide repair and maintenance works of NIO building in following categories:

- Repair and maintenance of building (including masonry floor tiling work, bath rooms repair work, glass door repair work, Paint work / white wash work, repair of water storage tank, including plumber services work).
- Carpenter/joiners repair and maintenance for wood works general repair of Furniture and fixture of NIO building (including non-wooden furniture and polish upholstery etc.).
- Building Electrical Works.

Requirements for registration of firm:

Registered Income Tax (having NTN/SST, GST number) and preference will be given firms registered with Pak Engineering Council for the required services.

Detail of previous clients service provided by the firm.

iv. **Repair & Maintenance of Split Unit / Air Conditioner, Fridge and Deep Freezer etc.:**

Services of work required in NIO:

Repair and maintenance work of Split Unit / Air Conditioner of NIO building:

- Repair and maintenance of Split Unit / Air Conditioner required including service work, gas charging as and when required (the split units of any company made, wall mounted and floor standing installed in NIO building).

Repair and maintenance work of Fridge and Deep Freezer of NIO building:

- Repair and maintenance of Fridge and Deep Freezer required including service work, gas charging as and when required (the Fridge and Deep Freezer of any company made available in NIO).
- And any other related works.

Requirements for registration of firm:

- Registered Income Tax (having NTN Number)
- Registered Sindh Revenue Board (SRB)
- Detail of previous clients service provided by the firm.

v. **Supply of Stationery, Furniture, Computer, Laptop, Toner, Miscellaneous Items and General Order Supplier:**

Services of work required in NIO:

NIO required the services of firm to supply the items in following category:

- Stationery items
- Consumable Store items
- Supply of Office and Laboratory Furniture
- Supply of Computer, Laptop, Toner etc. Items
- Supply of Miscellaneous items and General order Supplier

Requirements for registration of firm:

The firm applied for supply of the above mentioned items should be registered Income Tax (having NTN number) and GST Registration and Register with Sindh Revenue Board.

Detail of previous client's service provided by the firm also required.

vi. **Repair & Maintenance of Computer, Printer, Photocopier and Fax Machine (Office Equipment):**

Services of work required in NIO:

The services of repair and maintenance required as follows:

- Repair and maintenance work of the all office equipment (including Computers / Laptop / Printers / Scanner / Fax Machine and Photocopy Machine as and when required.

Requirements for registration of firm:

The firm applied for repair and maintenance work of above items should be Registered Income Tax (having NTN number) and Register with Sindh Revenue Board.

- Detail of previous clients service provided by the firm.

vii. Boat / Trawler Hiring for Coastal Survey (Sindh & Balochistan):

Services of work required for NIO:

NIO required the services of firm to hire the boat / trawler for coastal survey as follows:

- Boat Hiring for Coastal Survey in Sindh
- Boat Hiring for Coastal Survey in Balochistan
- Trawler Hiring for Coastal Survey in Sindh
- Trawler Hiring for Coastal Survey in Balochistan

Requirements for registration of firm:

- The firm should be registered for Income Tax (having NTN number) and having NOC from the specific department as per GoP / Sindh Govt. rules.
- Detail of previous client's service provided by the firm also required.

viii. Vehicle Hiring:

Services of work required for NIO:

NIO required the services of firm to hire the Vehicle Hiring.

Requirements for registration of firm:

- The firm should be registered for Income Tax (having NTN number) and having NOC from the specific department as per GoP / Sindh Govt. rules.
- Detail of previous client's service provided by the firm also required.

ix. **Repair & Maintenance of Scientific Instrument / Equipment / Generator / Lift:**

Services of work required in NIO:

Services required for the repair and maintenance work for Scientific Instrument / Equipment / Generator / Lift and equipment use during the field survey.

Requirements for registration of firm:

- The firm applied for the said repair and maintenance work should be Registered Income Tax (having NTN number) Register with Sindh Board of Revenue and authorized dealers of the companies.
- Detail of previous clients service provided by the firm.

x. **Supply of Drinking Water (Bouzer/Tanker):**

Services of work required in NIO:

NIO required the services of firm to supply the following item in following category:

- Drinking Water (Bouzer)
- Drinking Water (Tanker)

Requirements for registration of firm:

The firm applied for supply of the above mentioned items should be registered Income Tax (having NTN Number) & Registered with GST and SRB.

Detail of previous client's service provided by the firm also required.

xi. Repair & Maintenance of Vehicle:

Services of work required for NIO's Vehicle:

The firm / workshop having ability to repair and maintenance work of following vehicles:

- Pak Suzuki
- Mitsubishi Fuso (Vehicle Coaster)
- Mazda
- Toyota
- Honda
- Changan Karvaan

Required the repair work of all kind of repairing, Denting, Panting, Mechanical and Auto Electrical works, Front excel, specially work performance in Shock absorber, Ball joint repair work, tide rod, spray paint work, full suspension repairing, Wheel Alignment computerized, all mechanical work of the vehicles.

Requirements for registration of firm:

- The firm applied for the said repair and maintenance work should be registered Income Tax (having NTN Number) and Registered with SRB.
- Detail of previous clients service provided by the firm.

xii. **Supply of Field & Lab. Items (Chemical, Glassware, Consumables etc.):**

Services of work required in NIO:

NIO required the services of firm / company to supply items related to use in Field survey and Laboratory in following category:

- Chemical items
- Glassware / Plastic ware items
- Consumables general / miscellaneous items, etc.
- Consumable stationery items related to use in laboratory
(All above items will be required as per requirement)

Requirements for registration of firm:

- The firm applied for supply of the above mentioned items should be registered Income Tax (having NTN Number) and GST Registration.
- Detail of previous client's service provided by the firm also required.

xiii. Gardening & Plantation (Mali Services):

Services of work required in NIO:

Services required for the Gardening & Plantation (Mali Services) for NIO Garden.

Requirements for registration of firm:

- The firm applied for the said services should be registered Income Tax (having NTN number) and GST / SRB Registered.
- Detail of previous clients service provided by the firm.

xiv. **Maintenance of Safety Equipment / Re-filling of Fire Extinguishers:**

Services of work required in NIO:

Services required for the Maintenance of Safety Equipment / Re-filling of Fire Extinguisher for NIO.

Requirements for registration of firm:

- The firm applied for the said services should be registered Income Tax (having NTN number). GST and SRB.
- Detail of previous clients service provided by the firm.

xv. **Printers (File Cover / Letter Head / Brochure etc.):**

Services of work required in NIO:

Services required for the Printers (File Cover / Letter Head / Brochure etc.) for NIO.

Requirements for registration of firm:

- The firm applied for the said services should be registered Income Tax (having NTN, GST and SRB Number).

Detail of previous clients service provided by the firm.

xvi. Topography and Misc. Surveys:

Services of work required in NIO:

Services required for Topographic Survey, Establishment of Benchmark, RTK Survey, Multi-beam Survey included specialized boat, Misc. Data Collection Onshore and Offshore Surveys.

Requirements for registration of firm:

- The firm applied for the said services should be registered Income Tax (having NTN number). GST and SRB.
- Detail of previous clients service provided by the firm.

xvii. Event Management:

Services of work required in NIO:

Services required for arrangement, management, professional photography and catering of following:

- i. Seminar, Workshop, Symposium and Training program.
- ii. Inauguration Ceremonies at NIO head office and Substations.
- iii. Foreign scientist visits to NIO.

Requirements for registration of firm:

- The firm applied for the said services should be registered Income Tax (having NTN, GST and SRB Number).
- Detail of previous clients service provided by the firm.

INSTRUCTIONS TO PRE-QUALIFICATIONER'S

National Institute of Oceanography
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E-mail: niopk.gov.pk@gmail.com

The complete profile must include:

- (i) Name and Location of Head Office, branches-address, telephonic contact.
- (ii) Attested copies of valid NTN, Sindh Sales Tax Registration, Active tax Payers (FBR).
- (iii) Financial Status duly supported by Bank Certificate.

*** NIO reserve the rights to reject or accept any application for Pre-qualification without assigning any reason thereof. Application received after due date will not be entertained.**

Deadline for Submission of Pre-Qualification:

Date: 10th August, 2023.

Time: 11:00 hrs.